



**MACQUARIE PRIMARY SCHOOL**  
**Years P – 6**

46 Bennelong Crescent MACQUARIE ACT 2614

Phone 6142 1550

www.macquarieps.act.edu.au

Email admin@macquarieps.act.edu.au

ABN: 66 296 876 753



---

Thursday 28 July 2022

**The Little Nippers excursion to the Arboretum (Red Crayfish)**

Dear Families,

We are excited to offer our preschool children the opportunity to participate in an excursion to the National Arboretum. They will have the opportunity to look for recognisable landmarks and see how the city of Canberra includes many different suburbs that fit into the physical environment of hills, mountains and plains. Walking on the walking tracks will allow the children to experience the many different types of trees that make up the arboretum. The children will also have time to play at the very popular Pod Playground.

A risk assessment has been completed and is available to view at the front office.

Where: National Arboretum Canberra

When: Thursday 8 September 2022

Transport: Qcity bus

Time: Departing at 9.30 am and returning at 12.30pm

Accompanying Staff: Maree Sweeting, Sharni Macarounas & Shivani Dhir  
1 adult: 4 students

Emergency Contact 0434 751 607  
number on excursion:

Cost: \$13 This covers the cost of the program and bus hire.

*Staff accompanying students on excursions will take all reasonable care while the students are in their care to protect them from injury. Parents should be aware that staff members are not responsible for injuries or damage to property that may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour. (Education Directorate Policy)*

*As this is an optional activity to enrich curriculum outcomes, a payment will be required to cover the costs. If the school is unable to cover the costs, the school may not be able to provide this activity. Individual records of contributions are confidential.*

Students will need to bring/wear:

- full water bottle
- fruit and recess snacks in a paper bag with name on it (lunch on return to preschool)
- enclosed walking and playing shoes (not gumboots)
- clothing to accommodate the weather: a jumper/any shirt or dress must have sleeves.
- Please apply sun cream before coming to preschool. Students will wear their preschool hat.

Three volunteers are needed to accompany the preschool children on the excursion. Please let us know at preschool if you are able to come along. Sorry, siblings are not able to attend.

Please return permission note and payments by Friday 26 August 2022.

Kind regards,

***Preschool team***

The Directorate collects the information contained in this form to obtain parental consent for students' participation and to provide or arrange first aid and other medical treatments for students. The information collected will be held at the student's school and will be made available to relevant school staff, including first aid officers, and to medical or paramedical staff in the case of an accident or emergency. The information contained in the form is personal information and it will be stored, used and disclosed in accordance with the requirements of the *Information Privacy Act 2014* and the *Health Records (Privacy and Access) Act 1997*.



**ACT**  
Government  
Education

**MACQUARIE PRIMARY SCHOOL**  
**Years P – 6**

46 Bennelong Crescent MACQUARIE ACT 2614

Phone 6142 1550

www.macquarieps.act.edu.au

Email admin@macquarieps.act.edu.au

ABN: 66 296 876 753



**Permission Note for The Little Nippers excursion to the Arboretum**

I give permission for my child \_\_\_\_\_ from  
class \_\_\_\_\_ to attend this excursion on Thursday 8 September.

- I understand the transport arrangements involved.
- I confirm there have been no changes to my child's medical information and I understand it is my responsibility to inform the school if changes occur.

**Parent Contact Information - If needed during the excursion**

Parent/Carer Name:	Contact Number:
Parent/Carer Name:	Contact Number:
Parent Signature:	Date:

**Payment Slip for The Little Nippers excursion to the Arboretum**

Payment due date : **Friday 26 August 2022**

*Cashless payments preferred*

**Student Name:** \_\_\_\_\_ **Class:** \_\_\_\_\_

- I have paid \$13 via electronic funds transfer or

**EFT Details**

Account Name: Macquarie Primary School Management Account  
BSB Number: 032 777  
Account Number: 001586  
Use reference: *Child's Name* ARBORETUM

- I have paid \$13 via Quickweb - found under the payment tab on our school website or

**Quickweb Details:**

Go to our school website and follow the prompts on the payment page  
Use reference: *Child's Name* ARBORETUM

- I enclose \$13 cash/cheque or