



**MACQUARIE PRIMARY SCHOOL**  
**Years P – 6**

46 Bennelong Crescent MACQUARIE ACT 2614

Phone 6142 1550

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www.macquarieps.act.edu.au

Email admin@macquarieps.act.edu.au

ABN: 66 296 876 753



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Monday 26 July 2021

**Les Kalettes excursion to the Australian National Botanical Gardens**

Dear Families,

We are delighted to offer our preschool students the opportunity to visit the Australian National Botanic Gardens. We will participate in a guided tour to explore the gardens' plants and landscapes through the eyes of Indigenous Australians. We will discover how native plants can provide food, medicine, tools, weapons and clothes and discover how Indigenous Australians use native plants today.

The children will also have time to visit other areas of the gardens, eat lunch and play on the grassed area.

A risk assessment has been completed and is available to view at the front office.

**Where:** National Botanical Gardens

**When:** Monday 30 August 2021

**Transport:** Qcity bus

**Time:** 10.45am – 1.45pm

**Accompanying Staff:** Maree Sweeting & Sharni Macarounas.

The maximum number of children attending will be 22. The adult to child ratio will be 1:5

**Emergency Contact number on excursion:** 0434 751 607

**Cost:** \$20 This covers the cost of the program and bus hire.

*As this is an optional activity to enrich curriculum outcomes, a payment will be required to cover the costs. If the school is unable to cover the costs, the school may not be able to provide this activity. Individual records of contributions are confidential.*

**Students will need to bring/wear:**

- water bottle
- lunchbox
- spare clothing
- outside jacket for warmth

Children will wear their sunsmart hat from preschool.

Three volunteers are needed to accompany the preschool children on the excursion. Please let us know at preschool if you are able to come along. You are welcome to join us on the bus or meet us at the venue. Sorry, siblings are not able to attend.

Please return permission note and payments by Tuesday 17 August 2021.

Kind regards,

***Preschool team***

The Directorate collects the information contained in this form to obtain parental consent for students' participation and to provide or arrange first aid and other medical treatments for students. The information collected will be held at the student's school and will be made available to relevant school staff, including first aid officers, and to medical or paramedical staff in the case of an accident or emergency. The information contained in the form is personal information and it will be stored, used and disclosed in accordance with the requirements of the *Information Privacy Act 2014* and the *Health Records (Privacy and Access) Act 1997*.



**ACT**  
Government  
Education

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**Permission Note for Australian National Botanical Gardens excursion**

I give permission for my child \_\_\_\_\_ from  
class \_\_\_\_\_ to attend this excursion on Monday 30 August 2021.

- I understand the transport arrangements involved.
- I confirm there have been no changes to my child's medical information and I understand it is my responsibility to inform the school if changes occur.

**Parent Contact Information - If needed during the excursion**

<b>Parent/Carer Name:</b>	<b>Contact Number:</b>
<b>Parent/Carer Name:</b>	<b>Contact Number:</b>
<b>Parent Signature:</b>	<b>Date:</b>

**Payment Slip for Australian National Botanical Gardens excursion**

Payment due date : **Tuesday 17 August 2021**

**Student Name:** \_\_\_\_\_ **Class:** \_\_\_\_\_

- I enclose \$20 cash/cheque or
- I have paid \$20 via electronic funds transfer

<b>EFT Details</b>	
Account Name:	Macquarie Primary School Management Account
BSB Number:	032 777
Account Number:	001586
Use reference:	<i>Child's Name</i> GARDENS

- I have paid \$20 via Quickweb - found under the payment tab on our school website

<b>Quickweb Details:</b>	
Go to our school website and follow the prompts on the payment page	
Use reference:	<i>Child's Name</i> GARDENS